

(Please print legibly. This form will become part of your permanent record.)

Skidmore ID#: \_\_\_\_\_ Name: \_\_\_\_\_

Class Year: \_\_\_\_\_ Term: \_\_\_\_\_ Year: \_\_\_\_\_

During the last 3 weeks of each term a student may only withdraw from a course on a withdrawn failing basis. During the middle 6 weeks of each term a student may withdraw from a course if an instructor will not grant permission to withdraw without penalty. Any course from which a student has withdrawn failing will appear on the grade report with a grade of WF, which is figured into the cumulative average as an F.

**COURSE STUDENT WISHES TO WITHDRAW FAILING**

Please check one: Is this course a prerequisite to a course you are enrolled in for a future semester?  Yes  No

CRN: \_\_\_\_\_ Crs/#: \_\_\_\_\_ Sect #: \_\_\_\_\_ Title: \_\_\_\_\_

Approval of Instructor (required): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Advisor (required): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

THIS FORM MUST BE RETURNED TO THE OFFICE OF THE REGISTRAR ON OR BEFORE THE LAST DAY OF CLASSES. ANY COURSE FOR WHICH A STUDENT HAS NOT FILED A WITHDRAWAL FORM WILL APPEAR ON THE GRADE REPORT WITH THE GRADE REPORTED BY THE INSTRUCTOR, OR IF NO GRADE IS REPORTED, WITH AN F.